

**The Board of the Knowledge and Human Development Authority in Dubai
Resolution No. (1) of 2007 Concerning licensing of Private
Educational Institutions in the Emirate of Dubai**

The Board of the Knowledge and Human Development Authority in Dubai

- In accordance with Federal Law No. (8) of 1984 concerning Commercial Companies and its amendments,
- and with Council of Ministries Resolution No. (10) of 2003 concerning the Organisational Structure of the Ministry of Education,
- and with the Agreement between the Ministry of Education and the Dubai Educational Council dated 17 October 2007,
- and with Law No. (30) of 2006 establishing the Knowledge and Human Development Authority in Dubai,
- and with Federal Decree by Law No. (3) of 2007 concerning Private Education,

We issue the following Resolution:

Article 1

Definitions

For the purposes of implementing the provisions of this Resolution, and unless the context requires otherwise, the following words and terms shall have the meanings assigned to them:

“**State**”: the United Arab Emirates;

“**Emirate**”: the Emirate of Dubai;

“**Executive Council**”: the executive council of the Emirate;

“**Free Zone**”: any established free zone or any free zone to be established in the Emirate;

“**Authority**”: the Knowledge and Human Development Authority in Dubai;

“**Director General**”: the director general of the Authority;

“**Board**”: the board of directors of the Authority;

“**Chairman**”: the chairman of the Board;

“Director of Licensing”: the director of the licensing department at the Authority;

“Private Educational Institution”: every non-governmental educational institution that undertakes teaching and education in the Emirate under the supervision of the Authority, which include Nurseries, Schools, Free Zone Schools, Higher Education Providers, Foreign Community Educational Institutions, Training Institutions and Free Zone Training Institutions;

“Nursery”: every educational institute carrying on the educational profession and provides non-compulsory pre-school education for children through qualified teachers, health and safety professionals with primary objectives to promoting structured educational experiences based on learning through play and facilitating social educational adjustment of children, which is either:

- domiciled in the Emirate, or
- its principal domicile is outside the State and provides the education profession through centres, branches or through its agents in the Emirate;

“Free Zone Nursery”: every educational institute carrying on the educational profession and provides non-compulsory pre-school education for children through qualified teachers, health and safety professionals with primary objectives to promoting structured educational experiences based on learning through play and facilitating social educational adjustment of children, which is either:

- domiciled in the Free Zone, or
- its principal domicile is outside the Free Zone and provides the education profession through centres, branches or through its agents in the Free Zone;

“School”: every educational institute carrying on the education profession in all of its different levels and types from kindergarten to the end of secondary education in accordance with a curricula approved by the Authority, which is either:

- domiciled in the Emirate, or
- its principal domicile is outside the State and provides the education profession through centres, branches or through its agents in the Emirate;

“Free Zone School”: every educational institute carrying on the education profession in all of its different levels and types from kindergarten to the end of secondary education in accordance with a curricula approved by the Authority, which is either:

- domiciled in the Free Zone, or
- its principal domicile is outside the Free Zone and provides the education profession through centres, branches or through its agents in the Free Zone;

“Higher Education Provider”: every authority, university, college, institution, academy or other establishment concerned with higher education, which is either:

- domiciled in the Free Zone and provides theoretical, material or applied regulated academic programmes for the purposes of granting an academic or professional degree, in which the studying period shall not be less than one year after obtaining

the secondary school certificate or an equivalent thereto, in accordance with a curricula approved by the Authority, or

- its principal domicile is outside the Free Zone and provides through centres, branches or through its agents in the Free Zone, theoretical, material or applied regulated academic programmes for the purposes of granting an academic or professional degree, in which the studying period shall not be less than one year after obtaining the secondary school certificate or an equivalent thereto, in accordance with a curricula approved by the Authority;

“Foreign Community Educational Institution”: every educational institute domiciled in the Emirate, established and financed by embassies or consulates in the State, carrying on the education profession from kindergarten to the end of secondary education in accordance with a curricula approved by the Authority;

“Training Institution”: every educational institute carrying on a training activity, programs and activities, including conferences, seminars and workshops that provide trainees with the opportunity to improve their information and skills for the purposes of enhancing their productivity or to provide them with capabilities to qualify them for a certain occupation or transfer them from one occupation to another, which is either:

- domiciled in the Emirate, or
- its principal domicile is outside the State and provides the training activity through centres, branches or through its agents in the Emirate;

“Free Zone Training Institution”: every educational institute carrying on a training activity, programs and activities, including conferences, seminars and workshops that provide trainees with the opportunity to improve their information and skills for the purposes of enhancing their productivity or to provide them with capabilities to qualify them for a certain occupation or transfer them from one occupation to another, which is either:

- domiciled in the Free Zone, or
- its principal domicile is outside the Free Zone and provides the training activity through centres, branches or through its agents in the Free Zone;

“Manager”: the principal, the head or the manager of a Private Educational Institution;

“Licensing Committees”: the committee formed in accordance with Article 7 of this Resolution;

“Special Conditions”: the special conditions to be issued by the Authority pursuant to Article 12 of this Resolution.

Article 2

Objectives

The objectives of Private Educational Institutions shall include the following:

1. Contributing towards the spread of education in the Emirate, expanding it and enhancing its quality and developing a student scientifically, vocationally, culturally and socially, while emphasising the national identity of the student.
2. Linking education and training policies with the State's educational, training and human resources development policies.
3. Enhancing the productivity of the student or the trainee, improving his skills and performance, strengthening and developing his work ethics and values, tapping his creative potentials, developing his innovative capabilities and providing him with care, observation and follow-up.
4. Improving methods and means of education, training and the programs thereof.
5. Contributing towards achieving a better understanding of technological and scientific issues.

Licensing

Article 3

No Private Educational Institution may be established and no activity of a Private Educational Institution may be performed before obtaining a license from the Authority in accordance with the requirements and procedures laid down and provided for in this Resolution.

Article 4

1. The Authority may grant a license to establish a Nursery, a School or a Training Institution to:
 - an establishment;
 - a company; or
 - a foreign educational institution.
2. The Authority may grant a license to establish a Free Zone Nursery, a Free Zone School, a Higher Education Provider or a Free Zone Training Institution to:
 - a Free Zone establishment;
 - a Free Zone company; or
 - a foreign educational institution.
3. The Authority may grant a license to establish a Foreign Community Educational Institution to embassies or consulates in the State.

Article 5

An applicant for a license for a Private Educational Institution should fulfil the following conditions:

- If the applicant is an individual:

1. He must be a national, however, if the application was for a license for a Private Educational Institution in the Free Zone, then this condition shall be subject to the laws and regulations of that particular Free Zone;
2. He must not be less than 21 years of age;
3. He must be fully competent and of good conduct;
4. A final court judgement should not have been passed against him in a felony or misdemeanour affecting his honour, integrity or public morals, unless he has since been reinstated; and
5. He must be capable of financing the setting up and continuation of the Private Educational Institution in pursuance of the standards and guarantees prescribed and laid down by the Authority.

- If the applicant is a body corporate:

1. It must be duly incorporated in the State or the Free Zone as the case may be, and has its main activity therein;
2. It must have one or more national partners whose share in the company capital must not be less than 51%, however, if the application was for a license for a Private Educational Institution in the Free Zone, then this condition shall be subject to the laws and regulations of that particular Free Zone;
3. One of its objectives must be providing and development of educational and/or training activities, and any related activities thereto;
4. It must be capable of financing the setting up and continuation of the Private Educational Institution in pursuance of the standards and guarantees prescribed and laid down by the Authority; and
5. It must have a representative who shall fulfil the foregoing conditions of the individual, except for paragraph (5).

- If the applicant is a foreign educational institution:

1. It must be one of the top accredited educational institutions in its country of origin;
2. It must be capable of financing the setting up and continuation of the Private Educational Institution in pursuance of the standards and guarantees prescribed and laid down by the Authority; and
3. It must have a representative who shall fulfil the foregoing conditions of the individual, except for paragraph (5).

- If the applicant is an embassy or consulate in the State:

1. There must be a sufficient number of students of that embassy or consulate's nationals residing in the State to be determined by the Authority, which justifies the need to establish the Foreign Community Educational Institution; and
2. The Foreign Community Educational Institution to be established must be financed and supervised by the relevant embassy or consulate.

Article 6

Private Educational Institution Capital and Share Transfer

1. The required minimum capital for the Private Educational Institution shall be such sum as the Authority may specify from time to time.
2. Unless the Authority shall otherwise specifically approve, all capital required to obtain a license shall be subscribed in cash only.
3. If the Private Educational Institution is a company, it is not allowed to transfer its shares explicitly or inclusively except with the Authority's approval and after making sure that the desirable transferee fulfils the conditions set by the Authority.

Article 7

Licensing Committees

Specialised committees shall be formed by the Director General to examine licensing applications to establish Private Educational Institution. The Licensing Committees may seek the assistance of whomever it may deem necessary from among the concerned and competent persons.

Article 8

Licensing Applications

1. Applications for a license to establish a Private Educational Institution shall be submitted to the Licensing Committees, together with any supporting documents as requested from the Authority from time to time, to be reviewed by examining the practical and theoretical curricula, programs and methods of the Private Educational Institution and to ensure that the conditions and specifications stipulated by this Resolution are complied with. The Licensing Committees shall refer the applications to the Director of Licensing accompanied by a report containing its opinion on accepting or rejecting the application and the reasons therefore.
2. The Director of Licensing shall advise the applicant of accepting or rejecting his application by a registered letter with a delivery note within sixty days from the date of filling it. The lapse of this period without advising the applicant of the action taken on his application shall be considered as a rejection thereof.
3. Whoever his application is rejected, either expressly or implicitly by not being answered, may file a complaint with the Chairman within thirty days from the date of being notified of the rejection decision or from the date of considering his application rejected. The Chairman shall decide on the complaint within thirty days from the date of its submission, and the lapse of thirty days from the date of the complaint being filed without the complainant being notified of the action taken on his complaint shall be considered as a rejection thereof.
4. In case the licensing application is approved, the Authority shall issue a license to establish the Private Educational Institution.

Nature, Renewal and Amendment of License

Article 9

1. The license issued establishing a Private Educational Institution shall be considered personal, and it may not be assigned to third parties except with the prior written approval of the Authority. A license should be renewed every year.
2. In the event of delay in applying for license renewal, the Private Educational Institution shall be subject to penalties as prescribed by the Authority.
3. Application to renew the license or for any amendments to it shall be submitted to the Licensing Committees, together with any supporting documents as requested from the Authority from time to time, three months prior to the expiry date of the license.

Article 10

1. A license once issued by the Authority can be amended upon receiving a written request from the Private Educational Institution. If required, the Private Educational Institution must obtain prior approvals from the relevant authorities before initiating any changes in the license data such as but not limited to:
 - Name of the Private Education Institution.
 - Change of license holder.
 - Change of its shareholders, if the Private Educational Institution is a company.
 - Change of location.
 - Expansion.
 - Change of curriculum.
 - Addition of activity.
 - Change of tuition fees.
 - Change of the Manager.
 - Any other changes.
2. All amendments are subject to the approval of the Authority.

Article 11

License Fee

A fee shall be charged for issuing the license to establish all types of Private Educational Institutions, for its renewal and any amendments thereof, and an order by the Executive Council shall be issued fixing these fees and any other related or administrative fees.

Article 12

Activities and Special Conditions

The Private Educational Institution may only carry on educational activities and any related training activities. The Authority shall, by an order, issue from time to time the Special Conditions pursuant to which a license may be issued to all types of Private Educational Institutions to carry out their educational activities.

Article 13

Headquarters

1. A Private Educational Institution shall have independent headquarters fulfilling the building standards, the hygienic, educational and occupational safety conditions and standards that shall be specified in an order to be issued by the Authority.
2. The Private Educational Institution's headquarters shall be located in a location that is suitable for performing its activities.
3. No building can be constructed or premises can be used or leased or new facilities added by the Private Educational Institute without the Authority's approval.
4. The headquarters of a Private Educational Institution may not be transferred without the Authority's approval.
5. No hostel can be set up in a Private Educational Institution without the Authority's approval and in accordance with the condition and requirements to be specified by the Authority.

Article 14

Private Educational Institution's Name

1. A Private Educational Institution shall have a distinctive name.
2. No Private Educational Institution shall be registered with a name which is in the opinion of the Authority is undesirable.
3. The Authority may, by a decision of the Director General, make rules specifying words or expressions for which approval for use is required by a Private Educational Institution. Such rules shall specify any procedure, which must be followed in order to obtain approval from the Authority to use any such words or expressions.
4. Subject to the Authority's approval, all Private Educational Institutions shall bear a name which distinguishes it but does not contradict with its curriculum and educational message. Such name should be shown in a prominent place, and the Private Educational Institution should adhere to this name in all its official documents, provided that the name should be written in English language.
5. Where a Private Educational Institution proposes to change any name it uses, it shall apply in writing to the Authority for its approval to use the new proposed name.
6. The Authority may give notice objecting to a name if it considers that the name is misleading to the public or is otherwise undesirable.
7. No Private Educational Institution shall, except with the express approval of the Authority, be permitted to be registered with a name which:

- is identical to a name by which another Private Educational Institution is registered or incorporated under this Resolution or so nearly resembles that name unless the other Private Educational Institution signifies its consent in such manner as the Authority may require;
 - contains words which in the opinion of the Authority suggests or is likely to suggest the patronage of prominent local persons with no real connection, or connection with any government or authority in the Emirate or the State;
 - any other name which the Authority shall from time to time prescribe as 'sensitive'; or
 - constitute a violation of the laws of the State from time to time applicable to intellectual property rights.
8. If, through inadvertence or otherwise, a Private Educational Institution on its first registration with a new name is registered with a name which in the opinion of the Authority is too closely resembles the name by which other Private Educational Institution in existence is already registered or a name in respect of which the law applicable to intellectual property rights afford prior protection, the first mentioned Private Educational Institution shall, with the approval of the Authority change its name.
9. No Private Educational Institution may change its name without the Authority's consent which, subject to the provisions of this Article, shall be granted in its absolute discretion.

Article 15

Private Educational Institution's Obligations

Private Educational Institutions is required to abide by the following at all times:

1. Compliance with this Resolution, relevant law provisions and its implementing regulation as well as other resolutions, orders and circulars issued by the Authority.
2. Compliance with the annual license renewal.
3. Obtain the approval of the Authority before carrying out any modifications to the Private Educational Institution's building along with payment of the determined fees.
4. Supply the Private Educational Institution with all necessary apparatus, furniture, equipment, requirements, buses, etc.
5. Conducting the maintenance for the Private Educational Institution's building and its utilities and equipment to ensure safety of the students.
6. Appointing a Manager.
7. Ensure that the Private Educational Institution is not operating without the presence of a Manager for a period more than 15 days.

8. Appointing the administrative, teaching, technical and supporting staff as well as the professional trainers.
9. Approving the monthly payrolls of the Private Educational Institution personnel and ensuring timely payment of the same.
10. Have a registered office in the Emirate to which all communications and notices may be addressed. The first registered office shall be that notified to the Authority at the time of application for a license. Notice of every change to the registered office shall be given to the Authority on the prescribed form within fourteen days of the Private Educational Institution making such change.
11. Have the following particulars on all of its official letters:
 - its full name as appears on its license; and
 - the principal place and address in the Emirate from which the Private Educational Institution operates.
12. Any other requirements as determined by the Authority.

Article 16

The Manager

A Private Educational Institution shall have a manager in charge of all technical, administrative and financial affairs, in accordance with following conditions and with the Special Conditions:

1. He must have appropriate qualifications and experiences as determined by the Authority.
2. He must be fully competent, reputed for his good conduct, and that no conviction has been issued against him in a felony or misdemeanour affecting his honour, integrity or public morals.
3. A Private Educational Institution shall give notice in writing to the Authority in the event a person has become or has ceased to be the manager of the Private Educational Institution, and shall arrange with Authority to modify the license accordingly. This notice is required to be given within a period of fourteen (14) days, immediately following the day the person has become or ceased to be the manager of the Private Educational Institution.

Article 17

Imposition of Conditions

1. The Authority may at any time on or after issuing a license by a written notice served on the Private Educational Institution:
 - Impose such conditions or restrictions as appear to the Authority to be necessary or desirable in respect of a Private Educational Institution; and

- Vary or revoke any condition or restriction so imposed.
2. If the Authority imposes a condition or restriction pursuant to the above paragraph, the Authority may provide the Private Educational Institution with a written statement of reasons for imposing a condition or restriction on a request from the Private Educational Institution.

Article 18

Teaching Staff

A Private Educational Institution shall have a teaching or training staff. The following conditions and the Special Conditions must be satisfied by whoever is employed as a teacher or instructor therein:

1. He must have the appropriate qualifications and experience as determined by the Authority.
2. He must be fully competent, reputed for his good conduct, and that no conviction should have been issued against him in a felony or misdemeanour affecting his honour, integrity or public morals.

Article 19

Maintenance of Documents

- A Private Educational Institution shall maintain the following documents:
 1. A register to enter the names of its students of all stages and its trainees of all types of training and their levels and the degree of their educational and training qualifications. Such register shall include the name of the student or trainee and his sex, nationality, date of birth, religion, address and academic level.
 2. A register of the daily attendance and absence of students and trainees.
 3. A register of the students' and trainees' performance and personal remarks.
 4. A register of all employees of the Private Educational Institution, in which the name, sex, nationality, date of birth, address, religion, social status, academic qualifications, academic experience, training courses, salary and nature of work shall be entered.
 5. Personal files of students, trainees and all employees of the Private Educational Institution, which shall include personal documents, social status and the certificates issued to students and trainees.
 6. A special file containing the license and other official documents issued by the Authority or related to the Private Educational Institution.
 7. A special register of the account of the Private Educational Institution in which all revenues, together with the sources thereof, in addition to the current expenditure

during the academic or training year, the Private Educational Institution's assets and financial accounts, shall be entered.

8. Audited annual final accounts that include a balance sheet and profit and loss account.
 9. Any other records or files that may be stipulated by the Authority.
- Private Educational Institutions must provide the Authority upon its request of any or all of the documents mentioned above.

Revenues

Article 20

The revenues of the Private Educational Institution shall consists of the following:

1. The prescribed tuition fees charged to students and trainees.
2. The share of the Private Educational Institution of funds endowed to it (as Waqf) or passing it under a will.
3. The Private Educational Institution's share of the revenue of the corporate entity to which it is affiliated, subsidies, gifts and donations accepted by the Private Educational Institution after obtaining the Authority's approval thereof.
4. The proceeds of the activities undertaken by the Private Educational Institution after obtaining the Authority's approval thereof.

Article 21

A Private Educational Institution shall comply with the fees charged to students or trainees, as approved by the Authority, and they may not be altered except after the approval of the Authority.

Article 22

The revenues of a Private Educational Institution shall be deposited with one of the commercial banks operating in the State in a special account in the Private Educational Institution's name.

Article 23

Private Educational Institution shall appoint a firm of auditors to examine its annual accounts, and it shall, upon the Authority's request, forward a copy of its audited annual accounts to the Authority.

Curricula

Article 24

1. A Private Educational Institution may not effect any change or alteration to the prescribed educational or training curricula except after obtaining the Authority's approval.
2. The Authority shall change or suspend any curricula, books or programs that are inconsistent with the State's policy and the laws in force in the State and the implementing regulations thereof.

Article 25

Books, bulletins, publications, programs and the contents of libraries of a Private Educational Institution shall not prejudice the State's religious, national, pan-Arab values and traditions, nor shall they contain advertising or publicity material of a country that is hostile to, or in a state of war with the State.

Article 26

The assets of all learning resources centres (or school library) of Private Educational Institutions, including its books, records, publications, newspapers, manuscripts, pictures and audio-visual cassettes, shall be subject to the control of the Authority in accordance with the procedures it lays down, in order to ascertain that they are not inconsistent with religious, national and pan-Arab values and the traditions of the State.

Advertising

Article 27

1. The Authority may make rules in respect of the issue, form and content of the Private Educational Institution' advertisements and may give directions to the Private Educational Institution if it considers an advertisement to be misleading.
2. It is not allowed for a Private Educational Institution to publish any advertisement through the various media means without obtainment of prior approval from the Authority. All advertisements must be submitted to the Authority for approval.

Investigation and Supervision

Article 28

The Authority shall supervise Private Educational Institutions to evaluate the educational or training services provided and to ascertain the standard of its performance.

Article 29

Private Educational Institutions must submit an annual report on their activities to the Authority at the end of every year.

Article 30

Private Educational Institutions licensed in pursuance to this Resolution shall be subject to the control of the Authority and its officers who are delegated to conduct inspection of such institutions to monitor the implementation of the provisions of this Resolution and the implementing regulations thereof. In the course of their duties, they shall have the right to enter upon such institutions and shall have access to their books, registers and files.

Article 31

1. The Authority reserves the right to inspect the affairs of a Private Educational Institution at any point of time either:
 - At the Authority's preference; or
 - On receipt of a complaint from a 3rd party or employee of the Private Educational Institution.
2. The Authority may appoint one or more competent persons ("inspector(s)") to investigate and report to the Authority on the nature, conduct or state of the Private Educational Institution's business or any particular aspect of it.
3. An inspector may, for the purposes of exercising his powers under this Article, enter any premises occupied by a Private Educational Institution being investigated by him; but he shall not do so without prior notice in writing.
4. On the conclusion of the investigation the inspector shall report his opinion to the Authority, and a copy of the report shall be forwarded by the Authority to the Private Educational Institution and a further copy may in the Authority's discretion, at the request of the third party for the investigation, be delivered to that third party.
5. All officers and employees of the Private Educational Institution shall produce to the inspector all books and documents in their custody or power.
6. A copy of a report made under this Article shall be admissible in any legal proceedings as evidence of the opinion of the inspector in relation to any matter contained in the report.
7. Final findings and recommendations of any inspections will be published by the Authority on their official website, without having to obtain any consent from the concerned Private Educational Institution.

Article 32

1. The Authority's inspectors may conduct surprise visits to a Private Educational Institution premises at any time without prior notice

2. The Authority's inspectors will carry out inspections on curriculum and maintenance of the Private Educational Institution premises.
3. Barring the Authority's inspectors from conducting the routine or surprise investigation will be considered as an offence.

Cancellation and Suspension of License

Article 33

1. The license will be cancelled by the Authority, if it is evident to the Authority that the Private Educational Institution carried out acts violating the Islamic Sharia, the State regulations, public morals or jeopardising the public orders, including but not limited to:
 - Touching the almighty God.
 - Touching the Prophet Mohammed (peace be upon him) or any other prophet.
 - Conducting activities or programs harming the principles of Islam, the State traditions and customs or the State policy and security.
 - Practising the missionary work.
 - Carrying out any activity that affects the public morals inside or outside the Private Educational Institution campus.
2. The Authority may, if it deems fit, by serving a written notice on the Private Educational Institution cancel or suspend a license for a specified period until the occurrence of a specified event or until specified conditions are complied with, in any of the following events:
 - at the request of the Private Educational Institution;
 - if the Private Educational Institution has contravened a provision of this Resolution or its license or has failed to satisfy an obligation to which it is subject to by virtue of this Resolution or of the Special Conditions, or no longer meets the relevant applicable minimum criteria specified by the Authority;
 - if the Private Educational Institution has furnished misleading or inaccurate information to the Authority under or for the purposes of any provision of this Resolution;
 - failing to adhere to the form and content of advertisements requirements;
 - if the Private Educational Institution has not begun to carry on the activities to which its license relates within ninety (90) days of its issue or within such period as may be specified by the Authority;
 - if the Private Educational Institution has not paid any renewal or other fee, including any penalty fee or fee for late renewal due and payable in respect of a license or if the Private Educational Institution has not paid any other amounts due to the Authority;
 - if the Private Educational Institution has ceased to operate in the Emirate;
 - if the Private Educational Institution is operating a different category to that set out on the license;
 - if the Private Educational Institution, or the controller of the Private Educational Institution has assigned the benefit and control of a Private Educational Institution to a third party without the approval of the Authority;
 - on the order of a court;

- if the Authority considers it desirable to cancel or suspend the license for the protection of the public or of the reputation of the Emirate; or
- on any other ground which the Authority may specify from time to time as a ground for cancellation or suspension of a license.

Article 34

1. The Authority may cancel the license of the Private Educational Institution upon written request of its owner after presenting an evidence of payment of all works dues, as well as completing all formalities relating to the students' affairs and other official authorities.
2. The Private Educational Institution may not cease its activities unless after obtaining the consent of the Authority.

Violations and Penalties

Article 35

1. If it is proved to the Authority that a Private Educational Institution has violated any of the provision of this Resolution or the implementing of any regulations thereof, or that it has committed an act that may be detrimental to the students or the trainees, from a physical, social, religious or financial aspect, the Authority shall serve a warning the Private Educational Institution of this violation, by a registered letter with a delivery note, asking the Private Educational Institution to remove such violation within fifteen days from the date of such notice.
2. If the Private Educational Institution did not eliminate the violation, the Authority shall, by written notice, impose a fine on it.
3. If the Private Educational Institution did not settle the fees of prescribed fine, persists in its violation or if it commits the violation again, the Authority shall issue an order placing the Private Educational Institution under the Authority's supervision.
4. Placing the Private Educational Institution under the Authority's supervision shall entail its owner to cease to have possession thereof and the Authority or a person appointed by the Authority shall carry out the functions required for the smooth running of the Private Educational Institution's business, including financial, administrative and technical matters, until the reasons for violation are removed and until its final status is decided upon, with the possibility of withdrawing its license.
5. Private Educational Institutions carrying out activities other than those appearing on their license without the approval of the Authority shall be subject to a fine as prescribed by the Authority.
6. The Authority reserves the right to take more stringent measures, including closure of the operations if the unauthorised activities are of a very serious nature such as:
 - Violating any health, safety and environment regulations.
 - Violating any local or Federal laws and regulations, including intellectual property laws, etc.

7. Without prejudice to the above, the Authority may take the following procedures against the violating Private Educational Institution:

- To stop some or all of the Private Educational Institution transactions with the Authority.
- To address other official authorities to cease the transactions of the Private Educational Institution until remedying the violation.
- Suspend the headmaster / Manager of the Private Educational Institution from work on terminating his service as per the applicable punitive procedures.
- Insist that the Private Educational Institution pay the salary and benefits of all teaching and non-teaching staff.
- Allow the violating Private Educational Institution's students to enrol in a different Private Educational Institution without the consent of the violating Private Educational Institution.
- To degrade or cancel the violating Private Educational Institution classes or stages or some of its divisions.
- To stop registration of new students.
- To degrade the activity of the violating Private Educational Institution.
- To shut down the violating Private Educational Institution operations partially or fully.
- To forward the details of the violating Private Educational Institution to the concerned authority to proceed with the legal proceedings against it.

Article 36

Without prejudice to any severer penalty prescribed in any other law, anyone who establishes or manages a Private Educational Institution or its equivalent, without a license, shall be punishable by fine . At the same time, a judgement may be passed for the closure thereof.

Article 37

An order by the Authority shall be issued fixing the amount of fines and penalty fees under this Resolution.

General Provisions

Article 38

Private Educational Institutions operating at the time of this Resolution comes into force shall modify their affairs in accordance with the provision of the Resolution within one year from the date of its coming into effect, failing which the Authority may issue an order closing them down.

Article 39

The Authority shall issue the necessary orders for implementing this Resolution.

Article 40

This Resolution shall come into force from the date of issue.

Chairman of the Board of Directors

Issued in Dubai on / /2007 G
Corresponding to / /1428 H